



SAHS “Single School Culture” 2023 - 2024

“Do the Work.....**TOGETHER!**”



WELCOME TO St. Augustine High School

2023-2024

1ST Period

"ONCE A JACKET, ALWAYS A JACKET!"

Why is it important to be on time?

- Take 20 secs and think about why it's important to arrive to class on time.
- Turn to a shoulder partner. Person closest to the door share your answer for 15 secs.
- Partner: After 15 secs., tell your partner what you agree with and add anything you like to their answer.



ST. AUGUSTINE HIGH SCHOOL 2023-2024 Bell Schedule

MONDAY, TUESDAY, THURSDAY, FRIDAY

Doors Open	8:45 AM
First Bell	9:13 AM
1 st Period	9:20 AM – 10:10 AM
2 nd Period	10:15 AM – 11:00 AM
3 rd Period	11:05 AM – 11:50 AM
4 th Period	11:55 AM – 1:25 PM
1 ST Lunch (11:50 AM – 12:20 PM) 2 nd Lunch (12: 22 PM – 12:52 PM) 3 RD Lunch (12:55 PM – 1:25 PM)	
5 TH Period	1:30 PM – 2 :15 PM
6 th Period	2:20 PM – 3:05 PM
7 th Period	3:10 PM – 3:55 PM

WEDNESDAY

Doors Open	8:45 AM
First Bell	9:13 AM
1 st Period	9:20 AM – 9:55 AM
2 nd Period	10:00 AM – 10:35 AM
3 rd Period	10:40 AM – 11:15 AM
4 th Period	11:20 AM – 12:50 PM
1 ST Lunch (11:15 AM – 11:45 PM) 2 nd Lunch (11: 48 PM – 12:18 PM) 3 RD Lunch (12:20 PM – 12:50 PM)	
5 TH Period	12:55 PM – 1:30 PM
6 th Period	1:35 PM – 2:10 PM
7 th Period	2:15 PM – 2:55 PM

SAHS Tardy Policy

- **JACKETS RUN ON TIME:** You are officially tardy once the bell has rung. Classroom doors will be closed and locked at the tardy bell.
- If you are tardy, report to the nearest tardy **SWIPE** machine for a pass.
- You must have a pass to enter class after the tardy bell. Tardy machines are located at the top of B, E, and G Hallways. They are also located at the Bottom of B, C, E Hallways.
 - Since machines are on every hall, if you arrive more than 4 minutes after the time stamped on your pass, you may be considered skipping.



SAHS Tardy Progression

TARDINESS PROGRESSIVE DISCIPLINE:

- **4th TARDY:** Conference with Dean
- **5th TARDY:** Lunch Detention
- **6th TARDY:** Lunch Detention (2 Days)
- **7th TARDY:** Before School Detention
- **8th TARDY:** ISS or loss of privileges
- **9th Tardy:** ISS – 1 Day
- **10th Tardy:** ISS – 2 Days

Additional Consequences for Drivers

- 4 Tardies to 1st period of the day –
Counseled by Dean
- 5 Tardies to 1st period of the day –
Loss of parking tag for 5 days
- 6 Tardies to 1st period of the day –
Loss of parking tag for 10 days
- 7 tardies to 1st period of the day –
Loss of parking tag for 15 days.

- Tardies are cumulative. Meaning, you could get 4 tardies in one day and receive your first consequence.
- Tardies reset each quarter.

Bell to Bell Instruction

Thank you for not packing up prior to the bell ringing.
The bell does not dismiss you. The teacher dismisses
you.

Thank you for not lining up at the door prior to the bell
ringing.

LOCKERS

See Dean Gregos if you would like a locker.



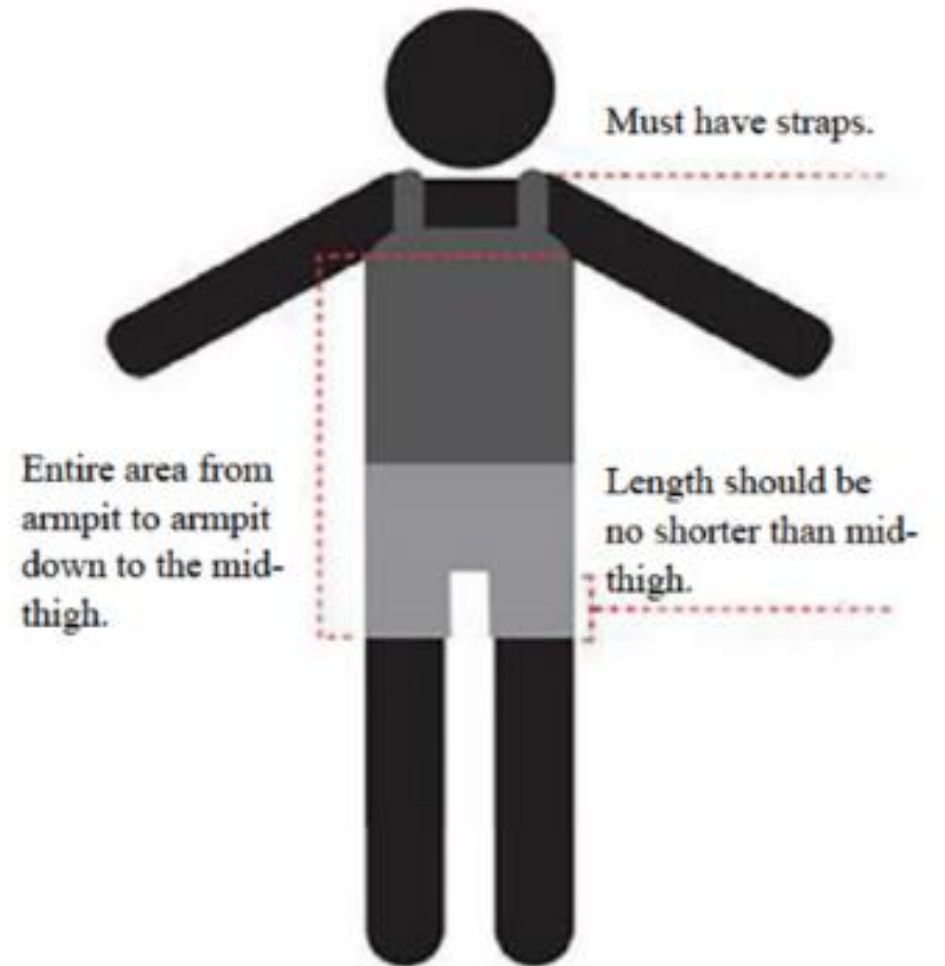


2nd Period

"ONCE A JACKET, ALWAYS A JACKET!"

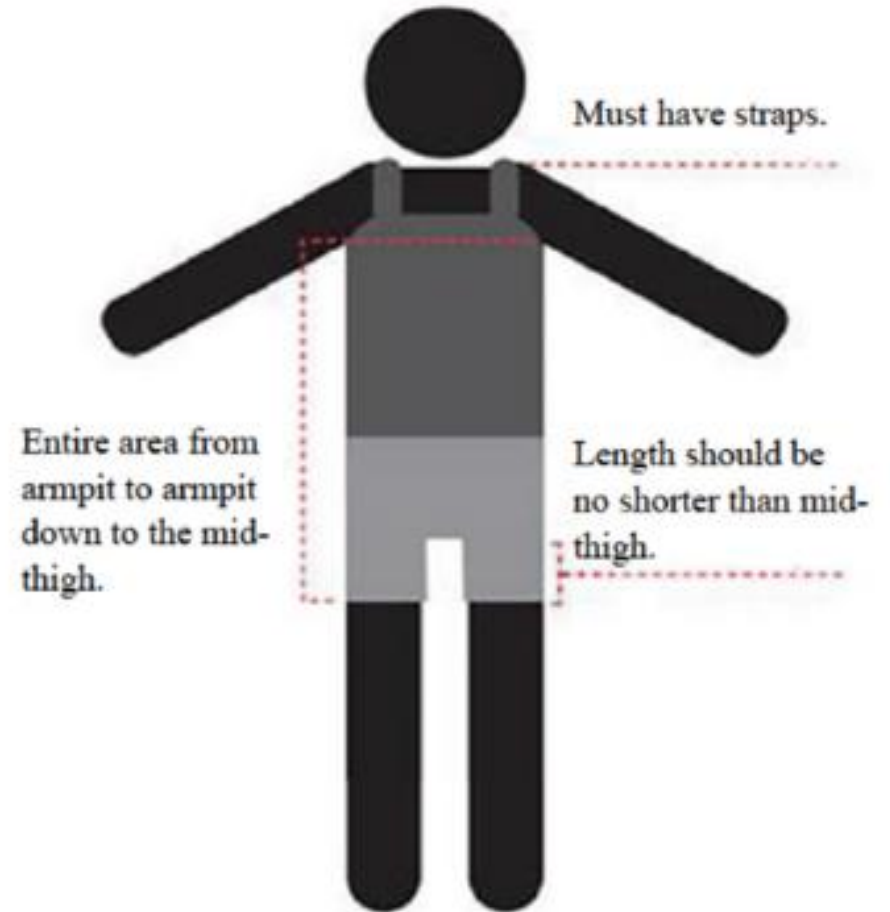
DRESS CODE

- SAHS follows the dress code outlined in the SJCS D “Student Code of Conduct”. Information below is quoted from the Code of Conduct.
- Skin should be covered from armpit to armpit down to the mid thigh. There should be no exposed skin at the midriff area.
- Sunglasses are not permitted in the building, but can be worn outside. Hats, bandanas, and hoodies are not permitted inside the building.
- Clothing, piercings, and accessories displaying profanity, violence, discriminatory messages, sexually suggestive phrases, phrases or symbols of alcohol, tobacco, or drugs is unacceptable and will result in corrective action.



DRESS CODE Continued

- Students will be asked to report to the dean's office to change clothes if in violation of the SJCS D Dress Code. Students may return to class after changing.
 - Zipping up a jacket or putting on a sweatshirt does not qualify as a change of clothes.
- Failure to report to the Dean's office for a dress code violation is a Level 2 offense and will result in out of school suspension.
- Please consult a dean or administration for any questions regarding the SJCS D dress code.



Attendance

- For absences: please make sure a note is submitted to the dean's office.
- There is an attendance box for you to drop it off as well.
- You will have two school days (including the day you return) to make-up any missing assignments for full credit.
- We also have a digital form for submissions as well on our website.
- Schoology will be the platform you to access assignments for all of your coursework.

MAXIMIZING INSTRUCTION

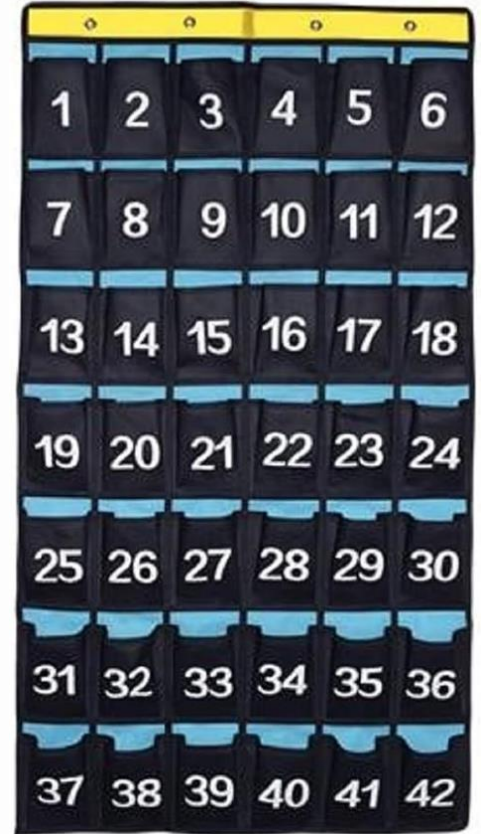
Our cellphone policy is designed to maximize instruction and minimize distractions. Thank you for cooperating....**TOGETHER!**

CELLPHONES

- Cell phones can serve as a severe distraction to instruction
- Upon entering every classroom, phones are required to be silent and placed in the cellphone pouches.
 - Students in violation will have their phone confiscated and will receive discipline consequences
 - Failure to turn over your cellphone when in violation of our policies is a Level 2 offense and will receive immediate suspension
 - Headphones/airpods are not allowed in the classroom.
- Phones must remain in pouches when out on hall passes.

Phones are not allowed in the hallway during class time.

 - Phones will be confiscated, and students will receive discipline consequences if in violation of this policy.
- Phones allowed before school, during transitions, lunch, and after school
 - One earbud at all times for headphones



Clinic



- You **MUST** have a pass to go to the clinic with the exception of major health emergencies.
- The clinic **DOES NOT** supply chapstick, lotions, cough drops or medication unless provided by your parent/guardian along with a medication consent form which can be found online or in the health office.



3rd Period

"ONCE A JACKET, ALWAYS A JACKET!"

MAXIMIZING INSTRUCTION

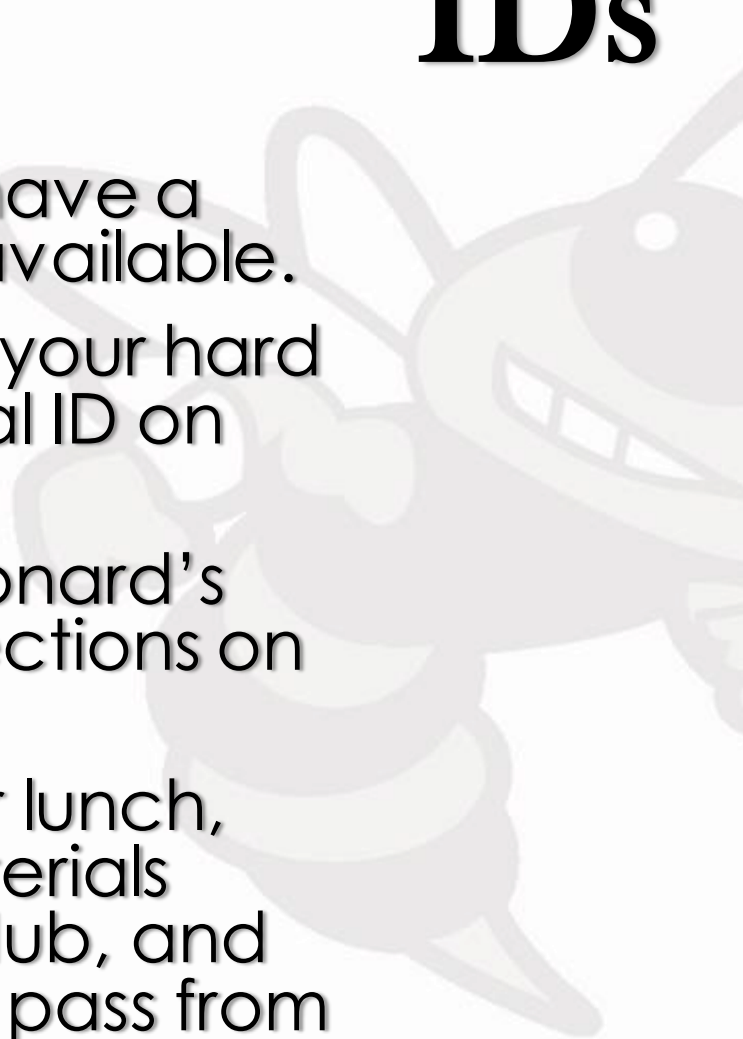
Our hall pass policy is designed to maximize instruction time and minimize distractions. Thank you for cooperating....**TOGETHER!**

HALL PASSES

- It is a research-based fact that students learn more when they are in class. Our hall pass policy is designed to maximize time spent in class.
- Only 1 student out of class at a time. Students use their lanyard pass.
 - Hang your pass on the screws outside the restroom. If all hooks are taken, wait for someone to leave before entering the restroom.
- Students are required to use the nearest restroom to their classroom
 - Passes are color coded to match which bathroom you will go to.
Example: B Hall “Blue” will go to the top of B hall near media center to use the restroom.
- Students who are “out of area” can be considered “skipping
- Remember: No cell phones allowed in the hall during class time

IDs

- All students must have a school ID readily available.
- This can be either your hard copy ID or a digital ID on your phone.
- Download the Leonard's app using the directions on this slide.
- IDs will be used for lunch, textbook and materials checkout of The Hub, and to print your tardy pass from the Swipe machine.



DIGITAL ID
BY *Leonard's*

GET IT ON
Google Play

Download on the
App Store

1 Download the "Digital ID by Leonard's" App
Search for "Leonards ID" to find the app or scan the QR Code

Google Play Store
Digital ID by Leonard's
Relevant Photographs Inc.

Apple App Store
leopard's id

QR Code

2 Find your Digital ID

- Open the App
- Enter your Last Name, Student Number, and Phone Number
- Then click, "Find my ID"

3 Verify your phone number

- Enter the verification code you received in the text message
- Then click "Verify"
- Make sure to enable notifications

Enter Validation Code
We have sent a code to XXX-XXX-XXXX
Enter your code here.

Enter Code

Back Verify

4 Your ID is ready

LEONARD'S HIGH SCHOOL
2020-2021
Jane Smith

LUNCH

- Students can eat lunch in the cafeteria, in the courtyard, media center (starting after Labor Day), or in a teacher's room with an "orange" pass.
- Students may use their phones during their lunch time and may use one earbud.
- After the month, the Media Center will share their practices for getting passes to eat lunch there.
- Wherever you choose to be during lunch, leave it clean, and help keep our campus beautiful and clean.
- Lunch assignments are by 4th period class.
- The courtyard doors to the main hall must remain closed until lunch dismissal
- At dismissal, proceed directly to your class.

AUP

Acceptable Use Policy **(AUP)**



For students in the St. Johns County School District





4th Period

"ONCE A JACKET, ALWAYS A JACKET!"

Food and Drink on Campus

- Teachers have the final say of what is and is not allowed in their individual classroom. Some will let you eat and chew gum; others will not, please treat others respectfully and follow each teacher's expectation.
- Drinks are permitted, but should have a screw top (water bottle, bottle cap etc.)
 - Open drink containers (coffee mugs, soda cans, etc.) are not allowed. Example: Dunkin cups with snap on lids are **NOT** acceptable.
 - Students will be asked to throw these items in the trash.
- Outside food (fast food) is not allowed.
- We have an incredible campus, please help us keep it clean.



SAHS Student Services Welcome 2023 – 2024

Dean Palmer
Dean Huber
Dean Jackson
Dean Gregos





About the Student Services Office

- The Student Services office consists of:
 - 4 deans
 - Dean's office Secretary
 - ISS Instructor
- It is located at the bottom of B Hall in room 268



Why you would need to see Student Services...

- You have an absence/early checkout note to submit.
- You are called down for a discipline infraction.
- You have a concern you need to discuss or report.
- You need a locker.
- You have parking issues.
- All other concerns you need assistance with.

Meet your Deans



Dean Jackson

- 9th grade
- Room G619



Dean Palmer

- 11th grade
- Truancy
- Room D413



Dean Huber

- 10th grade
- Parking
- B268



Dean Gregos

- 12th grade
- Lockers
- B268



***Unauthorized videotaping or recording may result in up to 5 days suspension.**



Phones/electronics

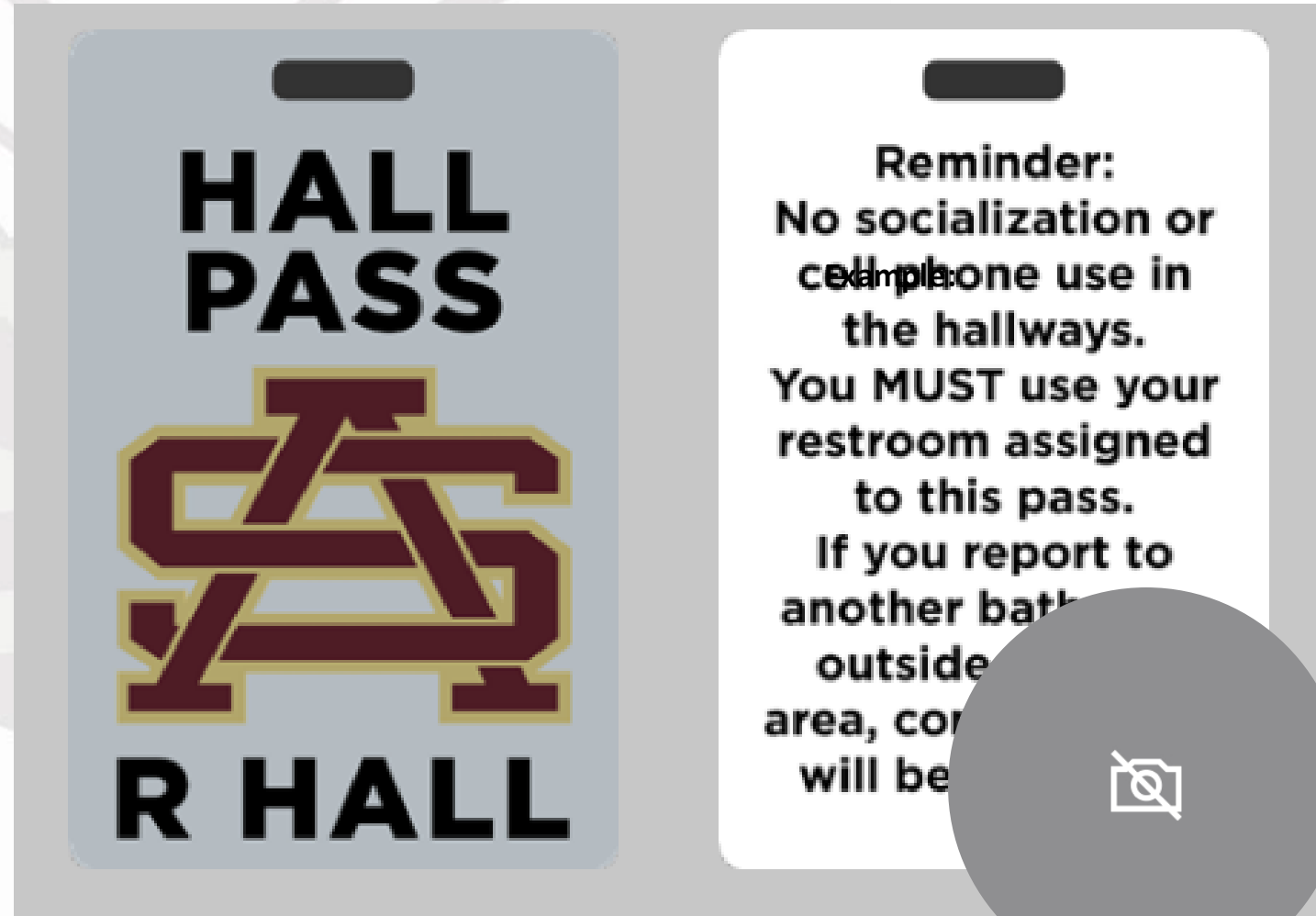
- All phones **MUST** be turned in to the hanging pouch located in each teacher's classroom.
- Phones may be used during transition, before school, and lunch.
 - Only one earbud may be in so you can still hear others.
- May **NOT** be used during classroom time without teacher permission.
- Infractions will result in immediate consequences including confiscation of your device(s).



***Any students found loitering in any bathroom may be subject to search via Florida Statute 1006.09.**

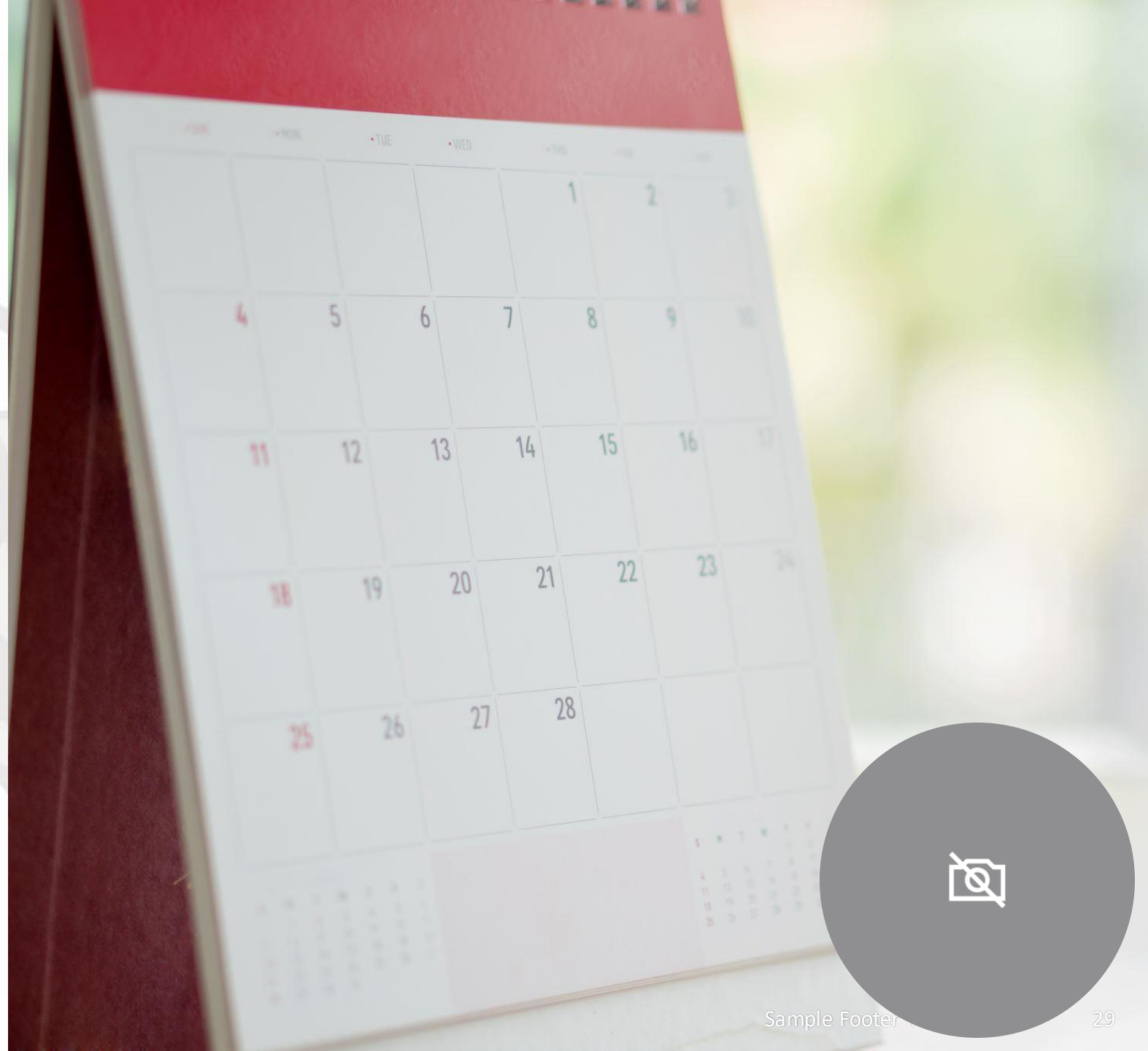
Restroom

- You are encouraged to use the restroom during transition times.
- While in class, you must:
 - Gain permission from your teacher.
 - Grab a hall pass (only two out at a time).
 - Use the restroom assigned to your class. They will all be color coordinated. (EX: pink pass, pink restroom...)
 - Phone possession or talking while out on a pass is prohibited.
 - Hang pass on the outside of the restroom. If there are no available hooks, wait outside for someone to exit.
 - Return pass to class.
- Any “wandering” or out of area will result in immediate consequences!



Attendance

- Florida state law dictates students must regularly attend school.
- When absent, turn in all notes to the student services office immediately upon return.
 - Must include your name, reason, and student ID.
- Multiple absences will require a doctor's note and may trigger a truancy investigation involving the county circuit court.
- Multiple absences may result in mandatory court appearances and loss of driver's license.



Tardy

- All classroom doors will close and lock at each bell.
- If you're late, you MUST:
 - Immediately get a tardy pass from the closest SWYPE machine.
 - Go straight to class and present pass to teacher.
 - Failure to report directly to class after receiving a tardy pass will result in disciplinary action.
- YES, two seconds or two minutes, you're still late.
- NO, "My stuff was already in the room" does not count.



Tardy consequences

Tardiness consequences

- 4th tardy = conference with dean
- 5th tardy = lunch detention
- 6th tardy = lunch detention (2 days)
- 7th tardy = Before school detention
- 8th tardy = Period of ISS
- 9th tardy = ISS 1 day
- 10th tardy = ISS 2 days
- 11+ tardy = ISS/loss of consequences

Additional consequences for drivers

- 4 tardies to 1st period of the day – counseled by Dean
- 5 tardies to 1st period of the day – Loss of parking tag for 5 days
- 6 Tardies to 1st period of the day – Loss of parking tag for 10 days
- 7 tardies to 1st period of the day – Loss of parking tag for 15 days
- 8+ tardies to 1st period of the day – parking tag may be revoked for extended amount of time.



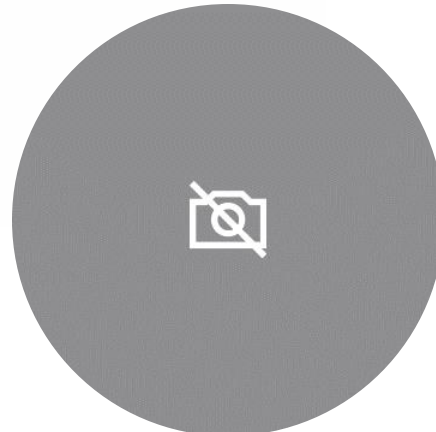
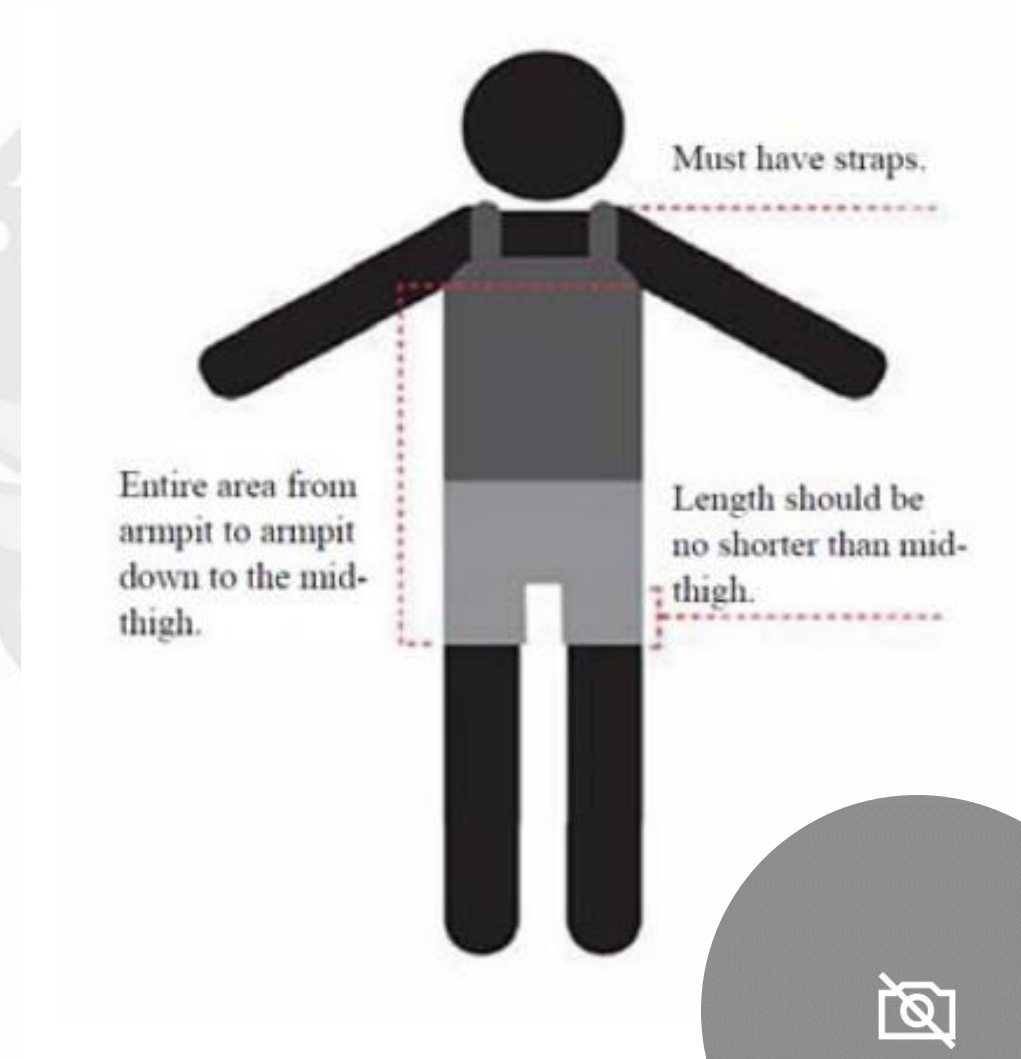
Lunch

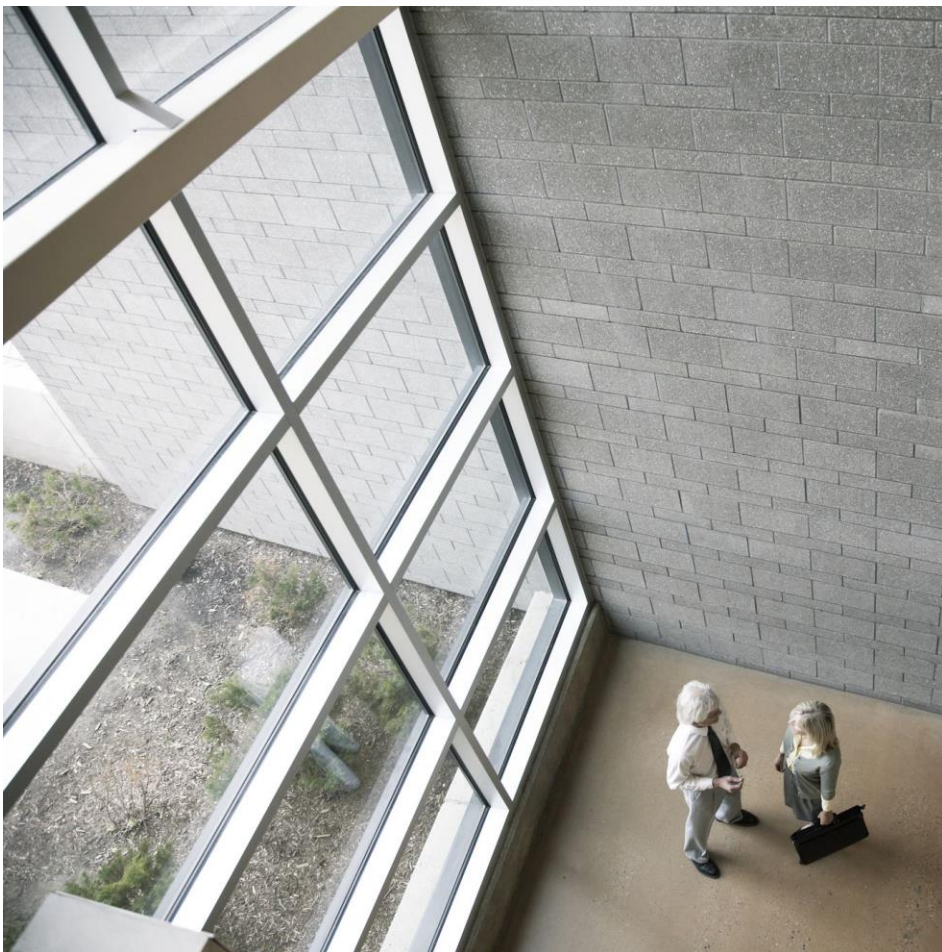
- During your lunch period, you may eat in the cafeteria or courtyard only.
- You may only eat during your designated lunch period.
- You are expected to arrive to lunch on time as well as your class when lunch dismisses.
- You may NOT leave campus, go to vehicles or roam during your lunch.
- Absolutely NO third-party delivery to campus (i.e., Uber eats/door dash). All items will be confiscated.



Dress Code

- Armpit to mid-thigh must be covered.
- Top must have straps.
- Nothing that displays violence, discriminatory messages, sexually suggestive images, alcohol, tobacco, or drugs
- NO:
 - Pajamas
 - Head gear, hoods, or sunglasses in building
 - Slippers





Entering and Exiting the building

- You may enter or exit the building through any door before or after school hours.
- During school hours (9:20 am – 3:55 pm MTRF or 9:20 am – 2:55 pm on Wednesday), you may only use the front entrance doors to enter or exit the school building.
 - Yes, If you leave or arrive to school during normal school hours, you **MUST** use the front entrance only!
- Any student violating this policy or opening a door, or anyone attempting to enter the building during school hours will be subject to immediate consequences.
- This is designed to keep everyone in this building safe.



JACKETS.....

SWARM

TO SUCCESS:

Stay focused

Work hard

Act responsibly

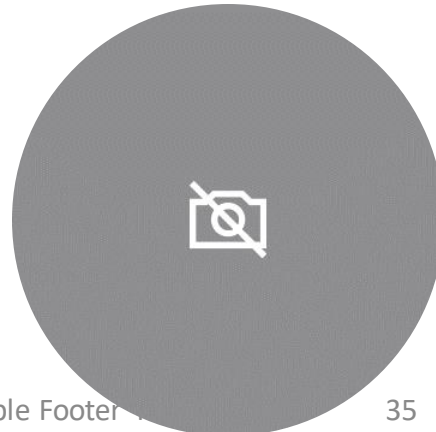
Respect everyone

MAKE A POSITIVE IMPACT!



- In order to ensure a successful and enjoyable school year, arrive to school every day and live by the SWARM creed!

Thank you!





5th Period

"ONCE A JACKET, ALWAYS A JACKET!"

Digital Citizenship





7th Period

"ONCE A JACKET, ALWAYS A JACKET!"

HOW TO BE A SUCCESSFUL JACKET

JACKETS.....

SWARM

TO SUCCESS:

Stay focused

Work hard

Act responsibly

Respect everyone

MAKE A POSITIVE IMPACT!



FRIDAY NIGHT LIGHTS....AND BEYOND!

- One of the best parts of being here at SAHS is attending our football games and supporting the Jackets!
- Support the team by attending our first home game on August 18th! Kick-off is at 7:00 pm.
- We have 28 sports on campus to play and cheer on your fellow classmates!
- We have the best visual and performing arts in the state of Florida. Listen to our announcements for showtimes to see your classmates performing on stage!
- We also have the best career academies and a variety of clubs.
- There is something for everyone at SAHS!

STUDENT PASS FOR ATHLETIC EVENTS

This pass will get your student into all ME events at St. Augustine High School
(Excluding Playoff Events)

On Sale: 8/10/23-8/24/23
Cost: \$50.00

8/25/23-9/8/23
Cost: \$75.00

Use your student ID number as the promo code.
Visit GOFAN.co to purchase your pass



DISMISSAL

- Please proceed directly to the bus loop or front of the building immediately at dismissal.
- Thank you for not loitering in the building after dismissal.
- The busses will depart promptly after 4:01pm
- Students that are not at the bus loop in a timely fashion run the risk of missing the bus.
- SAHS is not responsible for providing transportation if a student misses the bus due to loitering.

THANK YOU!!!

Thank you for following our schoolwide procedures and expectations. By working **TOGETHER**, we will create the best academic environment to ensure success for **ALL** students.

“Do the Work.....TOGETHER!”