**SAHS EXCUSED TARDY FORM**

Students bring this form to the Attendance Office upon arrival at school. Student will receive a pass admitting them to class.

      ,       ,

(Student name – please print – **NO** nicknames) (Grade) (Student ID#)

Was late to school on       , at       .

 (Date) (Time)

**Reason:**

[ ]  Illness [ ]  Medical Appointment [ ]  Overslept

[ ]  Car Trouble [ ]  Other (please explain below)

 (please explain)

(Parent/Guardian name – please print)

(Parent/Guardian signature)

(Parent phone number)

(Today’s date)