

## AP (College Board) Testing in May, 2024 Accommodations Notification

Good morning/afternoon,

This announcement is for students registered to take an AP Exam in May, 2024.

Students with a disability may be eligible for testing accommodations for the AP exams.

*Your child's IEP or 504 Plan does not guarantee approval of accommodations for these college entrance exams. The final decision is up to College Board.*

To request accommodations for your student, parental consent is required. Parents must complete the attached consent form and students must turn in this consent form to the testing coordinator or their guidance counselor. The documentation allows for the school to release all documentation related to the existence of the student's disability and the need for accommodations.

Please use the attached form to begin the process of requesting accommodations, or see Ms. Jasper in the Media Center.

**For the Advanced Placement (AP) Testing in May, 2024, all consent forms for College Board accommodations must be submitted by December 21<sup>st</sup> (before we go on winter break) to the testing coordinator or the student's school counselor.**

*Any consent forms submitted after the December 21st deadline will not be guaranteed approval from College Board for the 2024 AP testing administrations. As a reminder, College Board makes all final decisions on testing accommodations.*

***If you have existing College Board accommodations***, you can view what your student is approved for in their College Board account. If you would like to make any changes, your student will need to re-submit the consent form to their counselor and make an appointment with their counselor to apply any changes to the accommodations.

Once the consent form is received, we will start the application process. For additional information about accommodations on the AP College Board Exams, visit their website, <https://apstudents.collegeboard.org/>, or call them at 866-630-9305.

Thank you for attention to this matter.  
Kristin Jasper, Testing Coordinator  
SAHS, [Kristin.Jasper@stjohns.k12.fl.us](mailto:Kristin.Jasper@stjohns.k12.fl.us)

# PSAT/SAT /Advanced Placement Testing



Services for Students with Disabilities

## Consent Form for Accommodations Request

### Student information

Student Name: \_\_\_\_\_

School: \_\_\_\_\_

Student Date of Birth: \_\_\_\_\_

### Student and Parent/Guardian Signature

I wish to apply for testing accommodation(s) on College Board tests (SAT, SAT Subject Tests, PSAT 10, PSAT/NMSQT, and/or Advanced Placement Exams) due to disability. I authorize my school to release to the College Board copies of my records that document the existence of my disability and need for testing accommodations; to release any other information in the school's custody that the College Board requests for the purpose of determining my eligibility for testing accommodations on College Board tests; and to discuss my disability and accommodation needs with the College Board. I also grant the College Board permission to receive and review my records, and to discuss my disability and needs with school personnel and other professionals.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(Parent/guardian signature is required if student is under 18.)

### Instructions to the School

This form should be used when a request for accommodation(s) is submitted electronically (via SSD Online). The form should be maintained by the school with the student's records. It does not need to be sent to the College Board. You will be asked to verify that a signed Consent Form is on file at the school prior to submitting a request for accommodations.