

Name: _____ Grade: _____ Student Number: _____



St. Augustine High School

3205 Varella Avenue, St. Augustine, Florida 32084

904-547-8530 (office) 904-547-8535 (fax)

www-sahs.stjohns.k12.fl.us

October 23, 2023

ACT, SAT, PSAT and Adv. Placement Accommodations Information

Dear Parents-

ACT, SAT, PSAT and Advanced Placement are national standardized tests that your student may take while attending high school. The American College Testing Board and the College Board govern these tests. While your student may have accommodations when taking state and local tests, these accommodations **will not** be granted on ACT, SAT, PSAT and Advanced Placement unless you apply for accommodations through the College Board and the American College Testing websites.

You are able to apply for the accommodations for your student at the web address below, or you can request that our staff at SAHS complete the requests. Once you apply for accommodations through The American College Testing Board and the College Board, and accommodations are approved, they will be good for the entire time your student is in high school. If you would like the school to request accommodations on ACT, SAT, PSAT or Advanced Placement Tests, you must complete the following release of records form(s) and return them to Ms. Kristin Jasper, Testing Coordinator, or SAHS guidance.

National accommodations aren't guaranteed to be the same as the accommodations received in the IEP or 504 plan. The College Board and the American College Testing board review the individual student IEP and determine the eligibility for accommodations. The process usually takes approximately 60 days. So, please be sure to submit your request early!

PSAT is taken in 10th grade during the school day and students may sign up to take this test during 9th or 11th grade. The PSAT is the Pre-SAT and is a preparation for the SAT and it can be used for some scholarships such as National Merit Scholarship. The SAT and ACT are both taken outside of the normal school day and students must sign up for those tests. Advanced Placement Tests are in the Spring of each year and will take place during the school day. For test dates and information, please have your student visit guidance to pick up test date information as well as study guide information.

<https://accommodations.collegeboard.org/>

<https://www.act.org/content/act/en/products-and-services/the-act/registration/accommodations.html>

My next anticipated test is the: **ACT** **PSAT** **SAT** **Adv. Placement**, Month: _____, Year: _____
(Circle, as needed)

Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____

Counselor/Case Manager Signature: _____

Travis Brown, Principal

Earl Brown, Assistant Principal
Quinterrance Cooper, Athletic Director

Michelle Davis, Assistant Principal
Robert Raimann, Career Specialist

Twila Needham, Assistant Principal
Monica Billoch, Registrar

**CONSENT TO RELEASE INFORMATION TO ACT
Examinee TAA Information**



Print the examinee's first and last name.

Examinee First Name

Examinee Last Name

Parent/Guardian/Student Consent

I authorize the release of documents or other information related to requesting accommodations or English learner (EL) supports to ACT by school officials, physicians, or other having such information, as requested by ACT. I understand that any documentation or information provided to ACT will remain with the records related to the request and will not become part of the examinee's permanent score record. If this request for accommodations or EL supports is not approved based on the information submitted, I understand the examinee may be required to test without the requested accommodations or EL supports.

Parent/Legal Guardian or Student (if over the age of 18) signature

Date

Telephone Consent (instead of the above consent)

I verify that I have spoken to the examinee's parent or legal guardian by telephone and obtained their permission to release information to ACT specifically as described above.

School Official (signature)

Date

PSAT/SAT/Advanced Placement Testing



Services for Students with Disabilities

Consent Form for Accommodations Request

Student Information

Student Name: _____

School: _____

Student Date of Birth: _____

Student and Parent/Guardian Signature

I wish to apply for testing accommodation(s) on College Board tests (SAT, SAT Subject Tests, PSAT 10, PSAT/NMSQT, and/or Advanced Placement Exams) due to disability. I authorize my school to release to the College Board copies of my records that document the existence of my disability and need for testing accommodations; to release any other information in the school's custody that the College Board requests for the purpose of determining my eligibility for testing accommodations on College Board tests; and to discuss my disability and accommodation needs with the College Board. I also grant the College Board permission to receive and review my records, and to discuss my disability and needs with school personnel and other professionals.

Student Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

(Parent/guardian signature is required if Student is under 18.)

Instructions to the School

This form should be used when a request for accommodation(s) is submitted electronically (via SSD Online). The form should be maintained by the school with the student's records. It does not need to be sent to the College Board. You will be asked to verify that a signed Consent Form is on file at the school prior to submitting a request for accommodations.