

## **ST. AUGUSTINE HIGH SCHOOL 2020-2021 STUDENT PARKING POLICIES AND PROCEDURES**

Driving to school is a privilege that is reserved for Seniors, Juniors and Dual Enrollment students who meet the following criteria:

GPA of 2.0 or higher, compliance with school attendance and discipline policies, all debts cleared (textbooks, uniforms, fines, etc.) valid Operators Driver's License by **August 10, 2020**, and up to date car registration and insurance policy. St. Augustine High School (SAHS) has limited student parking spaces available. Students who drive cars on campus must have a valid parking decal issued by the school. To apply for the decal and reserve a student parking space, visit the school website for an application. Decals will be issued to rising Seniors and Juniors during the month of July 2020 after completion of the following procedures:

1. Download your application:  
**Seniors: Tuesday, May 26, 2020-Wednesday, May 27 2020**  
**Seniors, Juniors and Approved Dual Enrollment students: May 28, 2020-May 29, 2020**
2. Submit your completed application signed by a parent or guardian. Your application can must be scanned and emailed to [Corie.James@stjohns.k12.fl.us](mailto:Corie.James@stjohns.k12.fl.us). ALL completed documents (application, copy of registrations and valid driver's license of student wishing to drive on campus) must be included in the email. INCOMPLETE applications will not be considered.
3. DO NOT Submit payment until application has been approved and you have been notified by Administration.

**A complete application and payment upon approval reserve your spot.**  
**Parking decals are issued on a first-come-first-serve basis, until all parking spots are sold**

### General Information

Parking Decals - \$75.00 + Convenience Charge on SchoolPay.

Reserved Senior Parking Decals - \$150+ Convenience Charge on SchoolPay and includes the right to paint your parking space.

Driving on campus without a current decal will result in disciplinary action.

Due to limited parking availability, student drivers must park in their designated parking spot. (decal number) All parking spots are designated for decal holders from 8:30 AM – 4:00 PM (3:00 PM on early release Wednesdays) each school day.

### PARKING RULES

- (1) Parking decals must be properly affixed and displayed on the rear view mirror of the vehicle.
- (2) If you drive a vehicle other than your registered vehicle, it is your responsibility to notify the parking lot attendant. Students may not share, resell or gift a parking decal; all decals are intended for use by the registered purchaser of the parking decal (misuse can result in loss of parking privilege). Upon withdrawing from SAHS, parking privileges are withdrawn and decals must be returned to the dean's office. No student will be permitted to drive another student's vehicle.
- (3) Students are required to park only in their designated student parking spot (matching their decal #). Any vehicle parked in an unauthorized area (another student's, teacher/staff, visitors or handicap spaces, or fire lanes) will be issued a parking ticket (\$25.00 fine). Student vehicles not registered are subject to being towed at the operator's expense and a possible ticket.
- (4) Failure to maintain a 2.0 Grade Point Average (GPA), accumulating 10 or more unexcused absences, or 8 or more tardies to your first class per quarter will result in the loss of parking privileges for the next grading period. Loss of driver's license will result in the loss of parking privileges until the license is reinstated.
- (5) The campus speed limit is 5 mph. students who are guilty of reckless driving practices, violating state driving laws, misconduct warranting In-School or Out of School Suspension, and/or repeated disobedience of SAHS' Parking/Driving Rules and Expectations are subject to the loss of on campus driving/parking privileges without refund.
- (6) SAHS students may not park at the First Coast Technical College (FCTC) or St. Johns Technical High School (SJTHS) without written authorization from FCTC/SJTHS and issuance of a FCTC/SJTHS parking decal.

- (7) All parking lot entrance gates are monitored throughout the day. Student may leave school grounds at the end of their school day. The parking lot will be locked at **11:00 pm**. Any vehicles remaining on campus will be locked in until the next business day.
- (8) Students may not go to their vehicle during the school day without written or verbal permission from a dean or administrator.
- (9) Student drivers and their passengers should not loiter in the parking lot before or after school. Students are to enter the building upon parking on campus, and exit campus immediately upon arriving or entering their vehicle after official school dismissal. Any student arriving after the school day has begun, should enter and check-in through the Front Office.
- (10) All vehicles on SAHS property are subject to search and seizure. Neither SAHS nor the St. Johns County School District is responsible for any damage to, losses from, or theft of vehicles parked on campus. Students must adhere to the SJCS District Code of Conduct at all times.
- (11) The transportation of any weapon or firearm to school is strictly prohibited. Violations will result in criminal charges.
- (12) Replacement decals will be available through the Dean's Office at a cost of \$25.00. Proof of original purchase is required. No decal refunds will be issued.

***\*\*\*Failure to comply with parking regulations may result in loss of parking privilege and/or other forms of discipline. The parking attendant, school staff and YRD enforce parking regulations. St. Augustine High School reserves the right to tow any vehicle from campus that is not in compliance with parking regulations. The owner of the vehicle is responsible for any costs incurred due to towing. \*\*\****

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Decal # \_\_\_\_\_

Tag # \_\_\_\_\_

Official Use Only

PARKING APPLICATION  
2020 - 2021  
(PLEASE PRINT)

NAME: \_\_\_\_\_  
Last First Middle

Student ID #: \_\_\_\_\_ Grade: \_\_\_\_\_

Driver License # (Florida Class E only – no Learner's Permits):  
\_\_\_\_\_

Vehicle Description: \_\_\_\_\_  
Year Make Model Color

Tag Number: \_\_\_\_\_ State: \_\_\_\_\_

(Decals may not be issued for vehicles with a temporary registration tags.)

Proof of Insurance: \_\_\_\_\_

Parent/Guardian Name & Daytime Contact Phone Number:  
\_\_\_\_\_

I am applying for:  
\_\_\_\_\_ Senior Reserved Spot (\$150 plus convenience fee) \_\_\_\_\_ General Parking (\$75 plus convenience fee)

***Decals will not be issued to students whose name appears on the Monies Owed List.***

Owe: \_\_\_\_\_

Clearance approved by: \_\_\_\_\_

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I have read and understand the parking rules and regulations, as listed on the back of this form. I also understand that any violation of these parking rules and regulations may result in disciplinary action and the revocation of my parking privileges.

STUDENT SIGNATURE: \_\_\_\_\_

PARENT/GUARDIAN SIGNATURE: \_\_\_\_\_

REMARKS: \_\_\_\_\_

REQUIRED DOCUMENTS TO BE PRESENTED WHEN PICKING UP DECALS:

1. PROOF OF INSURANCE
2. VEHICLE REGISTRATION
3. DRIVER'S LICENSE

PAID BY: SCHOOL PAY RECEIPT #: \_\_\_\_\_

DECAL NUMBER: \_\_\_\_\_ ISSUE DATE: \_\_\_\_\_

Application processed by: \_\_\_\_\_