

Dual Enrollment Checklist — NEW SJR Student

Complete all items before submitting documents to Ms. Gibian in guidance or at kelly.gibian@stjohns.k12.fl.us. Documents to be submitted include (see steps with an * below):

1. Consent form 2. Test scores 3. Course registration

SJRSC Summer classes are from May 7 – August 5, 2025

Initial next to each step once completed.

- _____ Read dual enrollment [frequently asked questions](#)
- _____ Read SJRSC [Principles of Participation](#)
- _____ Check your cumulative unweighted GPA in HAC to ensure eligibility of 3.0 or higher.
- _____ Take either the SAT, ACT, PSAT/NMSQT, or PERT test if you have not already (scores cannot be more than two years old).
- _____ View qualifying test scores for certain classes [here](#).
- _____ Use [Guide to Apply online](#) to apply to SJR.
- _____ Complete the [online application here](#). Print the consent form at the end of the application.
- _____ *Fill out the consent form (without counselor signature) to **turn in** with test scores.
- _____ *Find your score report from either ACT, SAT, PSAT, CLT, or PERT. **Turn in** with consent form.
- _____ Learn how to choose classes for the registration form at SJR [here](#).
- _____ *Complete and **turn in** the [registration form](#) (without counselor signature). Use the example below.

COURE REGISTRATION EXAMPLE

Terms: **Full Term** – Full semester, **Mini A** – 1st half semester, **Mini B** – 2nd half semester.

Courses	Full Term Mini A or B	5 Digit CRN Section Number	Credit Hours	D.E. Code	Course Prefix & Number	SJR State Course Title	Times/Online	M	T	W	R	F
1	full	30264	3		ENC1101	Composition 1	6-8:40			X		
2	full	30255	3		MAC1105	College Algebra	online					
3												
4												
5												
6												
		<i>Total Cr Hrs</i>	6									

It is VERY important to fill out the 'alternative section' on the registration form, in case your first choice is closed.

