

**St. Augustine High School**  
**SAC Minutes**

Monday, March 14, 2016 @ 5:30 p.m.

- I. Welcome:** Bradly Sohn called the meeting to order at 5:30 p.m.
- II. Feedback Secretary's Report:** The minutes from the February 2016 minutes were read and a motion was made to approve the minutes as corrected:
- A. Change VII, B, first line from revived to received.
  - B. Rachael Herrera-West's request to receive funds for AVID was approved via email.
- III. Treasurer's Report:** We now have \$4,541.00 in the account.
- IV. Principal's Report:**
- A. Coach Wiles is leaving SAHS to join Flagler College as their new Assistant Athletic Director. We will be holding interviews for his position this summer.
  - B. Our counselors have been at the middle schools enrolling rising freshman. Our numbers for the Aerospace and JROTC academies have increased for next year.
  - C. Our focus this year at SAHS is on rigorous instruction and engagement.
    - 1. Dr. Graham introduced Assistant Principal Travis Brown and asked him to discussed SAHS's Professional Development:
      - a. This summer SAHS will be sending a team of math and social studies teachers to Kagan training. Kagan training is used nationally and teaches cooperative learning and student engagement strategies.
      - b. We will also be sending a team to AVID Summer Institute.
      - c. Our third professional development opportunity will be the Rick DuFore PLC conference which helps to increase collegiality among staff.
      - d. We have also taken teams of six teachers through professional development workshops here at SAHS which lets them observe their peers teaching.

2. Assistant Principal George Mastoridis discussed ongoing middle school visits and registration. Our Guidance Counselors, Registrar Earl Brown, and Career Specialist Katie Maltby will be onsite for middle school registration making sure our incoming 9<sup>th</sup> graders are set up for a successful start to next year.
  - a. We are working with our current students in identifying the classes that they will need for next year.
  - b. Link Crew has been successful this year. We will have our Link Crew orientation for Freshman August 8<sup>th</sup>.
  - c. Our main goal is to eliminate any anxiety and make sure our students feel comfortable as they begin a new school year.

**V. Response to Intervention, Progress Monitoring and Professional Development:** No report.

**VI. SAC Liaison monthly update:** No report

**VII. Needs Assessment Survey:**

We received feedback from parents, staff, and students. Since a quorum was not met, Bradley Sohn will send out an email to all SAC parents with attachments of all survey feedback so parents can read over feedback and come to April's SAC meeting with any questions or concerns.

**VIII. SAC Liaison monthly update:**

- A. The staff at SAHS was given three options on how to distribute any School Recognition Funds that might be available during the 2016-2017 school year. The staff voted and decided that \$10,000 will come off the top, for staff development, student training, and other instructional materials. Equal shares for all 2016-2017 SAHS employees will be given, with no employees receiving a share from more than one school's Recognition Funds.

**IX. Requests:**

- A. Scott Benyacko, our Jacket Journal sponsor, would like to request \$600.00 to publish the last two issues for this current school year of the Jacket Journal, SAHS's school newspaper. The Jacket Journal staff does solicit advertising to

cover the cost of publishing, but at this time of year the money has run out. Since a quorum was not met, Bradley Sohn will send out an email to all SAC parents describing the request and asking for a vote on whether to fund this initiative. Request was approved by email.

- B. Andrew Crews, SAHS's Athletic Trainer, would like to request \$472.00 to attend three conferences for Athletic Trainers. Only one training is to renew his certificate, the other two do not fit into the goal of our School Improvement Plan. The SAC Committee will suggest that Andrew Crews request funds from the Football Boosters or the Athletic Department for funds to attend the National Athletic Trainers Association Symposium and the Jacksonville Sports Medicine Program. Since a quorum was not met, Bradley Sohn will send out an email to all SAC parents describing the request and asking for a vote on whether to fund this professional development. Request was approved by email.

**X. Member Concerns/Questions:** No Current Concerns.

**XI. Upcoming Dates:**

- A. March 17<sup>th</sup> --- Third Quarter Ends.
- B. March 18<sup>th</sup> – March 28<sup>th</sup> --- Spring Break.
- C. March 29<sup>th</sup> --- Grades due for third quarter.
- D. April 4<sup>th</sup>—Report Cards issued
- E. April 11<sup>th</sup> --- Next SAC meeting.

**X. Adjournment:** Meeting adjourned at 5:57 p.m.