

St. Augustine High School
SAC Minutes

Monday, January 11, 2016 @ 5:30 p.m.

- I. Welcome:** Bradley Sohn called the meeting to order at 5:30 p.m.
- II. Feedback Secretary's Report:** The minutes from the December 2015 minutes were read and a motion was made to approve the minutes as corrected:
- A. Please add Herrera to Rachael West's name.
 - B. In #7 please change "the meeting" to "a meeting."
 - C. In #9 please change "we" to "we're" and add the following sentence to replace the last fragment sentence: "The Board approved \$1,000 for the Drama department."
- III. Treasurer's Report:** We now have \$5,041 in the account.
- IV. Principal's Report:**
- A. SAHS is participating in a wellness program called the Biggest Loser. We have 55 staff members participating.
 - B. We are also encouraging everyone to participate in the SJCS D Character Counts 5K run on February 6th.
 - C. The Superintendents Report came out and on January 6, 2016, the Department of Education approved the cut scores for the FSA. As it stands right now, SAHS should be an A school for the 2014-2015 school year.
 - D. Celebrate Literacy Week, January 25-29th. We will have activities each day for the students. Please see the attached schedule for all activities.
 - E. We also received the Math EOC and Reading FSA retake data. In math, 21 out of 28 students passed the Algebra I EOC retake. In reading, 30 out of 143 students passed the Reading FSA retake.
 - F. Our Safety Team has mentioned that we have had students hang around camps after school not with a sponsored club. We are encouraging all students who are not in a sponsored afterschool event to leave school by 4 p.m. Monday, Tuesday, Thursday, and Friday and 3p.m. on Wednesday. We put fliers on all the student driver's cars to alert and remind them of this.

V. SAC Liaison monthly update: No report

VI. Needs Assessment Survey: Members reviewed the student, parent, and faculty survey and made the following changes:

A. Student Survey:

1. Students will take the survey in the computer labs the last week of January through the English department when classes are already in computer labs taking the mandated FSA practice test.
2. Questions 1-15 are questions mandated by the county and are not able to be changed.
3. Change student surveys so that they are tailored for each grade. Each student would click on the link for their grade level. This would allow for more valuable data results.
4. Include the following technology question: What technology do you have access to at home to complete assignments, check all that apply. Answer options should be: computer, laptop, I-Pad/Tablet, Cell/Smart Phone, Printer, Pin Drive, Wifi/Internet access.
5. Delete questions 27 and 29.
6. Question 25: change the word “at” to “about.”
7. Add the following question on each student survey: Do you feel the Math department is preparing you for your End of Course Exams, District Assessments, and/or AICE/AP Exams. We would have this question for the Math, English, Science, and Social Studies departments.

B. Teacher Survey:

1. Questions 1-15 are questions mandated by the county and are not able to be changed.
2. Change question number 16 to, “The administration is accessible.”
3. Move question 16 to the end of the survey.
4. Add the following question to the end of the survey as well, “Does the Administration address and resolve your concerns in a timely manner?”
5. Change question 19 to, “I am familiar with the FSA Standards for my courses.”

6. In question 22, correct the spelling of the word “sufficiently.”
7. Delete question 27.
8. Dr. Graham asked if we could take this survey home, think about any further changes and email suggestions to Mrs. Rachael Herrera-West by Friday, January 15th.
9. Roll out the faculty survey the week of January 25th. Mrs. Rachael Herrera-West will send out an email on Monday, January 25th and Dr. Graham will remind faculty at the Wednesday faculty meeting on the 27th. The faculty survey link will stay live for two weeks.

C. Parent Survey:

1. Questions 1-15 are questions mandated by the county and are not able to be changed.
2. Add the following to the end of question 20, “according to district policy it is a 48 hour turn around.”
3. Change question 27 to the following, “Do you feel that your student’s assignments and grades are accessible and current through Home Access Center.”
4. Add the following technology question: What technology do you have at home, check all that apply. Answer options should be: computer, laptop, I-Pad/Tablet, Cell/Smart Phone, Printer, Pin Drive, Wifi/Internet access.
5. To ensure a greater parent turnout we will do the following things: we will reach to a business partner to see if they will provide incentives for parent involvement.
6. We will communicate this message to families by putting a notice in the BUZZ, on our marquee, through ALERT NOW, through the parent pick-up line, and through clubs and organizations.
7. We will roll out the parent survey the last week of January/first week of February.

VII. Requests: No Current Requests

VIII. Member Concerns/Questions: No Current Concerns.

VIII. Upcoming Dates:

- A. January 18th ---Student Holiday, MLK Day.
- B. February 5th—No School Teacher In-service Day.
- C. February 8th—Next SAC meeting.

X. Adjournment: Meeting adjourned at 6:40 p.m.